



# Inner North West Community Committee

Headingley & Hyde Park, Little London & Woodhouse,  
Weetwood

**Meeting to be held in Burley Lodge Centre, Burley  
Lodge Road, Leeds, LS6 1QF**

**Wednesday, 30th March, 2022 at 6.00 pm**

*Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people.*

## Councillors

A Garthwaithe	-	Headingley & Hyde Park
J Pryor	-	Headingley & Hyde Park
N Walshaw	-	Headingley & Hyde Park
J Akhtar	-	Little London & Woodhouse
K Brooks	-	Little London & Woodhouse
A Marshall Katung	-	Little London & Woodhouse
J Bentley	-	Weetwood
E Flint	-	Weetwood
C Howley	-	Weetwood





**Agenda compiled by: Andy Booth, Tel: 0113 37 88665**  
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**Head of Locality Partnerships: Liz Jarmin Tel: 0113 37 89035**

*Images on cover from left to right:  
Carnegie Pavilion; Bin yard at 'the Harolds'  
- Hyde Park cinema; Makkah Masjid Mosque  
Beckett Park campus; St Chad's Church*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rules 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(the special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
6			<p><b>MINUTES</b></p> <p>To confirm the minutes of the meeting held on 29 September 2021 as a correct record and to note the minutes of the Consultative Meeting of the Members of the Inner North West Community Committee held on 5 January 2022.</p>	7 - 20
7			<p><b>OPEN FORUM</b></p> <p>In accordance with paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>INNER NORTH WEST COMMUNITY COMMITTEE FINANCE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	21 - 32

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p><b>INNER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	33 - 44
10			<p><b>QUEENS PLATINUM JUBILEE</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	45 - 48
11			<p><b>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2022/23</b></p> <p>To receive and consider the attached report of the City Solicitor.</p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	49 - 52

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## INNER NORTH WEST COMMUNITY COMMITTEE

WEDNESDAY, 29TH SEPTEMBER, 2021

**PRESENT:** Councillor J Akhtar in the Chair

Councillors K Brooks, E Flint, A Garthwaite,  
C Howley, J Pryor and N Walshaw

### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **2 Exempt Information - Possible Exclusion of Press and Public**

There were no exempt items.

### **3 Late Items**

There were no formal late items. However, some supplementary information (Minute No.11 refers) in the form of additional Wellbeing applications, was circulated to members prior to the meeting.

### **4 Declaration of Interests**

No interests were raised at the meeting.

### **5 Apologies for Absence**

Apologies for absence were received on behalf of Councillor A Marshall-Katung and Councillor J Bentley.

### **6 Minutes**

**RESOLVED** – That the minutes of the previous meeting held 11 March 2021 and the consultative notes from the meeting held 15 July 2021, be approved as accurate records.

### **7 Appointment to an Outside Body - Leeds Bradford Airport Consultative Committee**

The report of the City Solicitor sought the Committee's consideration of an appointment to an Outside Body for the Leeds Bradford Airport Consultative Committee (LBACC). This matter was previously discussed at the Inner North West Community Committee in March 2019 following a request for representation made by the North Hyde Park Neighbourhood Association.

LBACC felt that an additional Councillor from the Inner North West Community Committee would be appropriate, and a Community and Local Engagement appointment will be beneficial in terms of leading, engaging and supporting the community from a ward perspective.

The Community Committee unanimously supported and confirmed the nomination of Councillor N Walshaw to the LBACC.

**RESOLVED –**

- a) To note the recommendation made by Member Management Committee on 16<sup>th</sup> July 2021 in respect of appointments to LBACC.
- b) To appoint Councillor N Walshaw to the LBACC.

## **8 City Plan Engagement**

The Head of Locality Partnerships submitted a report that introduced a verbal update on the development of a City Plan for Leeds in the Inner North West Community Committee Area and an opportunity for input from elected members and residents to feed into the Plan.

The following were in attendance for this item:

- Councillor J Dowson, Deputy Executive Member for the Leader's Portfolio
- Amy Beswick, Policy Officer

Councillor Dowson provided some context behind the development of a new City Plan, replacing the Best Council Plan that was launched ten years ago. It was noted that there have been significant changes since the last Plan locally, nationally, and globally. The next steps of the plan were highlighted, in terms focused work with organisations and the consultation process.

The Policy Officer in attendance provided members with a presentation that set out key ambitions and drivers which will help shape the new plan, and then sought feedback from Members on their priorities for Leeds and in particular, the Inner North West Community Committee area for the next ten years.

Members discussed priority themes in terms of the biggest issues for the Inner North West Community Committee area. They were relayed as follows:

- *Addressing health inequalities.* Members commented that the pandemic exacerbated inequalities in the most deprived areas and emphasised the need to reduce the life expectancy gap, as well as ensuring homes in the public and private rented sector are up to standard. It was suggested that the Council work with the Leeds Poverty Truth Commission on their findings and to collaboratively work with groups in the community that are able to put forward schemes to benefit residents. Concerns were also relayed in terms of addressing mental health, and the funding limitations to provide support to parents and youth work provision.



- *Educational attainment, skills, and good employment.* Members discussed disparities across the city and recognised that training and educating young people in the most deprived areas of the city, are a key issue for Leeds and commented that the plan should aim to work with key partners such as the universities and public sector organisations to ensure good quality, high paid jobs.
- *Transport options and reliability.* Whilst it was acknowledged that trends with transport use have changed due to increased home working, members commented that accessing transport remains an issue and the focus of the plan should aim to address increasing routes to ensure residents are able to access places of work, education, and health facilities across the city.

**RESOLVED** – To note the contents of the report, together with members comments.

(Councillor A Garthwaite and Councillor J Pryor arrived during discussion of this item)

## 9 Open Forum

In order to facilitate the Open Forum whilst Community Committees were being held remotely, the process had been adapted so that members of the public were able to submit written representations in advance of the meeting on any matter which fell within the Committee's terms of reference. Now that meetings resume in person, approximately 12 local residents attended the meeting and were invited to make representations.

Councillor N Walshaw commented on the rise in anti-social behaviour issues affecting the Headingley and Hyde Park area and proposed that a forum be arranged that will include Community Committee Members, residents' groups, Universities of Leeds, relevant responsible authorities, West Yorkshire Police, landlords and Faith Leader. The Chair requested that a Terms of Reference for the forum be established. Community Committee Members unanimously agreed to this approach and it was noted that details regarding confirmed representatives, the venue and dates will be confirmed in due course.

The Community Committee noted a deferred representation from the meeting held 15<sup>th</sup> July 2021, the submission was received from Leeds Residents Anti-Social Behaviour Group and read:

The Headingley and Hyde Park area have over 10,000 HMO, Student properties. Due to students been exempt from paying Council tax rates, the Council receives a subsidy from the government to cover the loss of Council tax rates on these 10,000 HMO Properties. Can this subsidy be ring fenced for Headingley and Hyde Park area to help go towards the cost of providing enhanced council services in the area e.g., Extra ASB Teams, street cleaning and refuse collections, removing graffiti etc to help to try and improve the area that council rate payers have to live in.

A written response will be provided to the Leeds Residents Anti-Social Behaviour Group, as well as a briefing note provided by Central Finance that will also be shared with members regarding compensation given to Leeds City Council in relation to student exemptions for Council Tax.

Residents from the Headingley and Hyde Park area, raised a number of issues relating to ASB and highlighted the following matters:

- The limitation of resources to tackle issues with students in the locality, mainly relating to noise and broader issues regarding the 'Otley Run'. Residents felt that the issues they're facing, are having a detrimental impact on their mental health;
- The ownership of Leeds Universities for their students, and clarity on additional funding provided by Universities for additional security measures;
- Concerns were relayed regarding the Public Space Protection Order (PSPO) in Headingley, and Hyde Park not being enforced, and residents queried whether there are any patrols in the area;
- Issues surrounding Headingley Cricket Ground in relation to urination, drugs, and coaches parking across residents' drives. Additionally, it was commented that there are a lack of marshals patrolling the area and increased noise issues when the stadium is hosting events such as boxing. Further to this, Councillor A Garthwaite explained that following conversations with the Cricket Ground, it was confirmed that additional marshalling will be provided, and anti-urination paint will be used.

John McKimmings, ASB Team Manager responded to the variety of issues raised and confirmed matters can be picked up more widely in the proposed ASB forum. John outlined the role of the PSPO and how they're enforced, as well as confirming that the police have carried out seizures and challenged groups of people causing issues.

Sarah McLean, Coordinator for Litter Free Leeds was in attendance and read out her written submission as follows:

Hyde Park is one of the areas in Leeds that is suffering from gross neglect which is resulting in anti-social behaviour. Can the Inner North West Area Committee please provide an update on why enforcement action appears not to be taking place and to provide a detailed report on what action they do intend to take to turn around what is a failing area within the City.

The issue is clear –

- Bins not being emptied on a regular basis resulting in them overflowing onto the pavements. One student house claimed that their bins hadn't been collected since July.
- Rotting bags of food waste left by the side of waste bins attracting foxes and vermin who break into them and disperse the contents more widely
- A couple of Litter Free Leeds volunteers have taken it upon themselves to try and tidy up the area, but this is unsustainable mainly due to the unacceptable level of overflowing bins

- The large recycling bins in certain parts of Hyde Park fill up very quickly and the contents again spill out onto the pavements
  - The Council litter bins are in the main in a very poor condition and certainly don't look welcoming and inviting to use to dispose of litter
  - Discarded cigarette butts, broken glass and fast-food packaging can be seen everywhere
  - The presence of so much graffiti is also increasing littering in that it generally weakens the establishment of anti-littering norms and attracts drug dealers to the area
  - Bin stores are again very neglected and are used as dumping grounds for unwanted items with no-one appearing to take responsibility for them again showing signs of urban disorder and neighbourhood decay
  - Paths and paving are full of weeds again showing signs of neglect.
- The whole area needs to be drastically improved to ensure a safe place to live, visit and work.

John Woolmer, Chief Officer Environmental Services (LCC) was in attendance to respond to the submission provided by the Coordinator for Litter Free Leeds and confirmed a written response will be provided to Sarah outside of the meeting. John explained that there are a number of matters that need addressing, and it was confirmed there is already particular focus in the Headingley and Hyde Park area. It was acknowledged that a re-design of routes on a city-wide basis are being considered, as well as considerations around smaller refuse vehicles, electric vehicles, and additional staff. It was confirmed that the Inner North West Community Committee area will be an initial priority as well as high-rise properties and the Harehills area. John suggested to attend the proposed forum in relation to ASB.

#### **RESOLVED –**

- a) To note the submissions provided, written and oral, together with the information provided on behalf of Environmental Services and the Leeds Anti-Social Behaviour Team.
- b) To note that, in conjunction with Community Committee members and the relevant parties referenced above, a forum will be arranged and Chaired by Councillor N Walshaw to discuss a range of ASB issues, particularly in the Headingley and Hyde Park area. Details will be confirmed in due course with the intention of the first meeting be held in October 2021.

(Councillor C Howley vacated the meeting at 19:40, during consideration of this item)

## **10 Library Service Update**

The report of the Chief Officer Community Hubs, Welfare and Business Support provided the Inner North West Community Committee with an overview of the activity of Leeds Libraries during the past 18 months and outlined key priorities for the service as part of the Service Recovery Strategy.

The following were in attendance for this item:

Draft minutes to be approved at the meeting  
to be held on Wednesday, 30 March 2022

- Andrea Ellison, Chief Librarian
- Kate Midwood, Senior Librarian

The Chief Librarian informed members that the report provided a city-wide overview on changes to the structure of the service and schemes / projects that have taken place during the pandemic such as digital services, as well as an update on the services key priorities over the coming months. Members were informed that a service update on a more local basis will be provided at the Inner North West Community Committee next year.

In response to Member’s questions, the following information was highlighted:

- The importance of ensuring children are engaging in activities over school breaks. Members heard the Library Service are keen to increase the number of children participating and are introducing a ‘Reception Leading Stars project’.
- To ensure residents and elected members are informed of the services offered and whether advertisements in relation to digital support can be put on bin lorries across the city. Councillor J Pryor confirmed that he will seek further clarity on how the service can seek funding. The Chief Librarian also confirmed that information can be provided to members via briefings, and information can be passed onto the Localities Team to publish info on the Community Committee FB pages.
- Digital support sessions will be provided online from the 18<sup>th</sup> October 2021, and there are plans for weekly sessions at Central Libraries.
- Clarity sought on information relating to business start-up grants will be provided to Councillor K Brooks following the meeting.

**RESOLVED –**

- a) To note the contents of the report and verbal update, along with members comments.
- b) To note the intention to receive a regular update on services within the Inner North West Committee area, at future meetings.

**11 Inner North West Community Committee - Finance Report**

The report of the Head of Locality Partnerships presented the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22.

Details of additional Wellbeing applications for consideration, had been circulated to members and published prior to the meeting.

The projects set out in the submitted report, and supplementary information were discussed, and agreed as follows:

Project title	Wards	Amount requested	Decision
All Hallows/Rainbow Junktion	Headingley & Hyde Park	£7,000 (Capital) & £28,000 (CIL)	Agreed

Draft minutes to be approved at the meeting to be held on Wednesday, 30 March 2022

Art Camp Half Terms & Christmas	Little London & Woodhouse and Headingley & Hyde Park	£3,375 (Wellbeing)	Agreed
Unorthobox	Weetwood	£500 (Capital)	Agreed
Dress For Success	Little London & Woodhouse, Headingley & Hyde Park and Weetwood	£500 (Wellbeing)	Agreed
Dance Sessions at The Cardigan Community Centre	Little London & Woodhouse and Headingley & Hyde Park	£749 (Wellbeing)	Agreed

Members received the following information:

- An update on the Wellbeing Fund. A full breakdown and projects were provided at Table 1 of the submitted report. The remaining balance is £5,665.41.
- Covid Funding 2021/22 remaining balances per ward.
- An update on the Youth Activities Fund.
- A breakdown of the Small Grants & Skips budget 2021/22.
- The Capital budget for 2021/22 and an update on the remaining balance being £21,142.47.
- The Community Infrastructure Levy budget for 2021/22 and as summarised in Table 5 of the submitted report. The remaining balance is £121,867.78.

**RESOLVED** – To note and approve:

- a) The projects as outlined above
- b) Details of the Wellbeing Budget position (Table 1)
- c) Review the minimum conditions
- d) Monitoring information of its funded projects
- e) Details of the Youth Activities Fund (Table 2)
- f) Details of the Small Grants and Skips Budget (Table 3)
- g) Details of the Capital Budget (Table 4)
- h) Details of Community infrastructure Levy (Table 5)

## 12 Inner North West Community Committee Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The Localities Officer presented the report and briefly provided an update in terms of the Environmental Sub-groups focus on graffiti in Hyde Park and the intention to deliver workshops across schools to receive wider engagement from children across the Inner North West Community Committee area.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 30 March 2022

It was noted that the report detailed projects that had been delivered over the summer period.

**RESOLVED** – To note the contents of the report.

**CHAIRS CLOSING REMARKS**

The Chair thanked all for their attendance, particularly the local residents for addressing their concerns and assurance was provided that issues raised will be addressed by working with partners.

**13 Date and Time of Next Meeting**

**RESOLVED** – To note the date and time of the next meeting as Thursday, 6<sup>th</sup> January 2022 at 6 pm.

(The meeting concluded at 20.25)

**CONSULTATIVE MEETING OF MEMBERS OF THE INNER NORTH WEST  
COMMUNITY COMMITTEE**

**WEDNESDAY, 5TH JANUARY, 2022**

**PRESENT:** Councillor J Akhtar in the Chair

Councillors J Bentley, K Brooks, E Flint,  
A Garthwaite, C Howley, A Marshall-  
Katung, J Pryor and N Walshaw

**1 Apologies for Absence**

There were no apologies.

**2 Declarations of Interest**

There were no declarations.

**3 Open Forum**

Due to the meeting being held remotely, members of the public had been invited to make written submissions to be read out and considered as part of the Open Forum.

There had been four submissions which focussed on the areas of Hyde Park, Woodhouse and Headingley and the problems with noise nuisance, fly tipping, anti-social behaviour and general waste issues generated by student households and the resultant impact on the health of residents and the degraded physical environment of the area.

Three of the submissions had asked of Councillors could take action against the Universities as they were responsible for bringing these problems to the area and they ignored complaints from residents.

It had been noted that there had been meetings regarding these problems without any resolution and the question was asked whether Councillors agreed that the responsibility laid at the doors of the Universities who it was felt put status and profit ahead of their responsibilities to the community.

Further questions were asked as to whether the hours of the noise nuisance team could be extended as the service ended at 3.00 a.m. but problems with noise went on until 7.00 a.m. It was also asked what was being done to change the balance of the area so more families could live and stay there as some streets had 80% or more houses in multiple occupation.

Members highlighted the following:

- There had been a first meeting of the Anti-Social Behaviour Forum in December. This was held at the Cardigan Centre and was well attended. Representatives of the Council and Universities were in attendance.
- The Universities were increasing resources and support to tackle anti-social behaviour in the area and there would be an enhanced noise and anti-social behaviour service.
- Work was being undertaken to try and change the balance of the area with regards to having more families living in the area. This was moving in the right direction and local schools were now full.
- The Universities were working with West Yorkshire Police and there had been additional funding for two Police Community Support Officers.
- Problems had increased since the lockdowns.
- There would be pro-active patrols in the area and Leeds Beckett University had appointed a Community Liaison Officer.
- Councillors did take these concerns seriously and it was hoped that the significant increase in resources would ease the problems.

#### **4 Minutes**

Members noted the minutes of the meeting held on 29 September 2021.

#### **5 Highways - Winter Service Update**

The report of the Executive Manager provided the Community Committee with an update on the Highways Service following a recent winter service review.

Daniel Cullum, Group Operations Manager and Nick Hill, Highways Service Delivery Manager gave the Committee a presentation which highlighted the following:

- The service was on 24/7 standby from October through to Spring.
- Gritting of roads – and the criteria used to decide when and where to do gritting.
- Refilling of grit bins.
- Snow ploughing and clearing.
- Development of the Gritting Tracker – this would display live gritting information via the Council’s website and enable people to plan journeys. Members were shown the live tracker in action.

In response to comments and questions from the Committee, the following was discussed:

- The need for information where footpaths and pedestrian areas had been treated. It was suggested that different criteria be used for the prioritisation of gritting footpaths than to highways.
- It was hoped that the tracking service would reduce the number of complaints and ease pressure on the contact centre.



- Grit bins provided by Highways could be identified on the tracking system.
- The tracker could display which roads had been gritted in the previous 24 hours. The software was still relatively new and improvements and new features would be added.
- Naming of the vehicles on the tracking site – it was proposed to work with schools and possibly have a competition to name the vehicles.

Members thanked Daniel and Nick for the work carried out on highways often in poor conditions and unsocial hours.

**RECOMMENDED** – That the report and presentation be noted.

## 6 Climate Emergency Update

The report of the Chief Officer for Sustainable Energy and Air Quality informed Members of a presentation that provided an update on the climate energy strategy and progress.

Chad Newton, Senior Communication and Marketing, Sustainable Energy and Air Quality gave the Committee a presentation.

Key issues highlighted included the following:

- Schemes that were being undertaken in the Inner North West Area. These included the use of ground source heat pumps, solar panels and switching to LED lighting.
- Electric Vehicle Trial Scheme.
- Improving the efficiency of housing and the support available to help achieve this.
- Carbon emissions across the City.
- Air quality – Leeds was compliant with national and European standards and was predicted to remain so.
- How Elected Members could support and promote the work being done on climate change.
- The ambition to be carbon neutral by 2030 and reducing the carbon footprint and how this can be achieved.
- Links to improving Health and Wellbeing and economic growth of the City.
- Sustainable transport – including the use of electric vehicles, promotion of cycling and walking.

In response to Members comments and questions, the following was discussed:

- Information was requested with regard to the take up of support for solar panel installation and whether this could be provided on a ward by ward basis.

- Concern that the benefit from solar panels was not great on a low income family when there would be more benefit from improved insulation. It was reported that there was support available for both solar panel installation and insulation improvements.

That Chair thanked Chad for his attendance and presentation.

**RECOMMENDED –** That the report and discussion be noted.

## **7 Inner North West Community Committee Finance Report**

The report of the Head of Locality Partnerships provided the Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget as well as the Community Infrastructure Levy Budget for 2021/22. It also provided an update on organisations funded by the Community Committee and how their project delivery will be affected by the Coronavirus pandemic.

Marcia Cunningham Localities Officer presented the report.

The following was highlighted:

- Balances remaining in the Wellbeing Budget and the Ward based Covid pots.
- There was a deficit in the small grants and skips budget. It was proposed to transfer funds from the Wellbeing and Engagement budgets to address this. Members were supportive of this.
- Remaining funds in the Capital Budget.
- Application for funding – HAP Project Lighting – Raynel Garth - £3,887.04 was proposed. There had also been £4,000 requested from the HAP. Members were supportive of this application.
- Applications from LASBAT for the University Anti-Social Behaviour Dedicated Resource for £21,153.67 and Inner North West Pedal Cycle Security for £5,840. It was agreed to consider these at the March meeting.
- Details of the Community Infrastructure Levy Budget

**RECOMMENDED –**

- (1) That the following proposals be approved:
  - Hap Project Lighting – Raynel Garth - £3,887.04
- (2) That details of the Wellbeing Budget position be noted.
- (3) That details of the Youth Activities Fund be noted.
- (4) That details of the Skips budget be noted.
- (5) That details of the Small Grants budget be noted.
- (6) That details of the Capital Budget be noted.
- (7) That details of the Community Infrastructure Levy budget be noted.

## **8 Update Report**

The report of the Head of Locality Partnerships brought Members' attention to an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning or to request a more detailed report on a particular issue.

Marcia Cunningham, Localities Officer presented the report.

Members' attention was brought to an update on the Money Buddies project that had been part funded by the Committee. Over 300 clients had been seen by the service in Inner North West with financial gains of over £211k being secured for residents.

Councillor Walshaw informed the Committee of correspondence that had been received regarding concerns from the North West Leeds Transport Forum that public access to a meeting of the Leeds Bradford International Airport Consultative Committee had been refused. It was agreed that Councillor Walshaw as the Committee's representative and the Chair write to the Chair of the Consultative Committee with regard to these concerns and the lack of public access to meetings.

**RECOMMENDED – That the report be noted.**

## **9 Date and Time of Next Meeting**

The next meeting of the Inner North West Community Committee is scheduled to be held on 30 March 2022.

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North West Community Committee  
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

**Report author:** Marcia Cunningham

**Tel:** 07545604317

**Date:** 30<sup>th</sup> March 2022

**For decision**

## **Inner North West Community Committee – Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. All Inner North West Members were invited to a workshop on 7 November 2017 to consider how they would like to allocate the CIL Neighbourhood Fund in the INW area. As a result of these discussions, it is recommended that any funds raised through CIL are allocated in line with the current Wellbeing process; with the money to be pooled to be allocated across all three wards. Members agreed this recommendation.
9. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
10. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
11. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

12. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
13. The Community Committee has previously approved the following ‘minimum conditions’ in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
  - details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members’ information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2021/22**

15. The total revenue budget approved by Executive Board for 2021/22 was **£94,030** for the Inner North West Community Committee. **Table 1** shows a carry forward figure of **£29,679** which includes underspends from projects completed in 2020//21. The total revenue funding available to the Community Committee for 2021/22 is therefore **£123,709**.
16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
17. The Community Committee is asked to note that there is currently a remaining balance of **£1,323.98** A full breakdown of the projects is listed in Table 1.

**Table 1: Wellbeing Revenue 2021/22**

	<b>£</b>
<b>INCOME:2021/22</b>	<b>£94,030</b>
<b>Balance brought forward from previous year</b>	<b>£29,679</b>
<b>TOTAL AVAILABLE: 2021/22</b>	<b>£123,709</b>

	<b>£</b>
<b>Ward Projects</b>	
Small Grants and Skips	£3,000
Community Engagement	£3,000
COVID 19	£15,000
YAF Summit	£1,200
Wilderness on your doorstep	£7,350
Leeds City Academy Youth Worker Support	£7,893.60
Money Buddies & Room Hire Costs	£24,450
Luttrell Outdoors Experiences	£3,000
Woodhouse Moor Tennis	£1,064.99
Cardigan Centre Older Persons Commissioned Project	£11,860
Festive Lights	£12,500
Woodhouse Moor Bye Law Enforcement	£10,597
Woodsley Women's Project	£10,000
Big Clear Out 2021	£1,000
Infant Safer Sleeping Commissioned Project	£4,028
Poetry in primary schools	£2,100
Dress for Success	£500
Unorthobox	£500
Art Camp 3 Half Terms	£3,375
<b>Totals</b>	<b>£122,418.49</b>
<b>Balance remaining (Total)</b>	<b>£1,323.98</b>

**Covid Funding 21/22 £15,000 pot agreed £5,000 per ward**

<b>Little London &amp; Woodhouse</b>	<b>Headingley &amp; Hyde Park</b>	<b>Weetwood</b>
<b>£500 Woodsley Food Support</b>	<b>£500 Woodsley Food Support</b>	<b>£2,880 Asda Vouchers</b>
<b>£500 Little London Christmas Event</b>		
<b>£200 Single Parent Event</b>		
<b>Balance: £3,414.47</b>	<b>Balance: £4,500</b>	<b>Balance: £2,120</b>

**New Applications:**

**University ASB Dedicated Resource INW: £7,257.67**

This project will run over 3 years to complement the funding agreed by Leeds University and Leeds Beckett University focussed on reducing student related anti-social behaviour and noise nuisance and improving community cohesion. The University funding will provide a new hybrid vehicle, however the funding will not cover a number of operational and ongoing costs. The funding requested from the Inner North West Community Committee will cover a one-off grant of £4,641.67 which will pay for elements not covered by University funding. These



are, vehicle badging, Handset & contract, Body Cam and uniform costs. The funding will also cover year 1 of the ongoing costs £ 2, 616 which will pay for fuel for the vehicle the handset contract and radio. These costs have been significantly reduced.

**Inner North West Pedal Cycle Security: Funding Required £5840 . (This application has come from West Yorkshire Police.)**

This project will purchase 2,000 Selectamark products, these products are fitted to cycles at events and the code registered on the National Cycle Database. The funding would allow for 2,000 pedal cycles to be registered. 152 cycles have been reported stolen across the INW CC area over the past 12 months. WYP Digital Policing Department has enabled a secure portal on Officers' handheld devices, meaning if a stolen bicycle is recovered the Police can immediately identify the owner. Also, any Police Officer can scan a bicycle and determine ownership which is useful if someone is seen riding a bicycle believed to be stolen. The Police believe that a bicycle with this marking is less likely to be stolen and far more likely to be returned to the owner if it is recovered after a theft.

**Meanwood Valley Partnership Christmas Lights: Funding Required £ 1,500**

The grant requested is to help support the Meanwood Christmas Switch -On which is held annually. The event has grown and now attracts up to 2,000 local residents. Despite the attendance figures the amount collected in voluntary donations has fallen short of the amount required to run the event. Meanwood Valley Partnership has requested £1500 from both INW and INE community committees. Inner North East CC has already agreed in principle.

**Dance On- Yorkshire Dance: Funding Required £17,405**

The grant would pay for 3 Dance On Groups for over 55s to run for 1 year. These groups have funded from 2018 by Sport England.

Little London & Woodhouse Ward:

This groups meets at 3 St Peters Square and has 11 regular participants.

Weetwood Ward:

This group is run in conjunction with OPAL at the Welcome In with 21 regular attendees.

Headingley & Hyde Park Ward:

Weekly sessions at The Cardigan Centre run in conjunction with the Vandan Group with attendees from the Gujarati Community and has 22 regular attendees.

Each session lasts for one hour and is led by a Dance Tutor. Dace On groups are running across Leeds and applications have been made to the following community committees:

Outer North East, £5,779, Inner North East, £11,892, Inner South £23,114, Inner East, £12,192.

**Engagement in Green Spaces (Headingley & Hyde Park, Little London & Woodhouse) The Conservation Volunteers, Hollybush Conservation Centre. Funding Required: £8,941.52**

The grant would be used to provide options for delivery of 24 sessions of environmental activities. These will be held between the Green Gym and the Green Gym for Women at Lovell Park Adult Social Care Hub. The sessions will be advertised through local community networks and organisations including Social Prescribers linked through the Woodsley LCP. The intention is to also work with Community Links CFO Activity Hub (project linked to Probation) and develop more links with the INW Elders Project.

**Hyde Park Unity Day: Funding Required £5,000**

The grant would be used to support this event which has not taken place for 2 years due to Covid restrictions. The event will take place in July or August and will be an inclusive community events aimed at all ages and groups. The event will include activities for children, tea dancing for older residents, art and music and local groups will be encouraged to take part. The event will be free to attend and all roles performed on the day will be voluntary. Costs include: First Aid, public liability insurance, onsite power, hire of marquees. Other funders have been approached including the National Lottery

### **Woodhouse Moor Tennis – Funding Required £ 1,480**

Following the successful launch last year of the tennis project, this grant would fund an LTA qualified tennis coach to deliver sessions on Woodhouse Moor from 27<sup>th</sup> April until 14<sup>th</sup> September on a weekly basis. 4-8 years, 4:30-5:30pm, 8+ 5:30-6:30pm, Adult session 6:30-7:30pm. All sessions will cost £2, as agreed previously. The funding will also pay for an additional hour per week for adults wishing to access tennis due to level of demand last year. All sessions will be for up to 10 players at a time. Funding will also cover 6 hours of taster sessions in 3 local schools, leaflets and facebook publicity.

### **Little London Family Funday – Funding Required £2,500 (HAP £2,500)**

The grant, alongside the HAP funding will support the Little London Family Funday which has not taken place for 2 years due to the pandemic. This event, due to take place in July will provide an opportunity for families and neighbours to come together alongside local community organisations and forge new connections to deliver community activities throughout the year.

### **Jungle Kids- Funding Required £1,000**

The grant would fund free places for disadvantaged children at the Jungle Kids Easter Holiday provision. The project provides activities indoors and outdoors and lunch for participants and takes place in Cookridge Village Hall.

### **Money Buddies – Funding Required £ 35,168**

The grant will cover the provision of the Money Buddy Service across the 3 wards for 12 months. The cost of the venue hire will need to be calculated separately. The Money Buddy Service is delivered from : These venue are not yet confirmed and can be amended if another is more appropriate or better placed.  
Woodhouse Medical Centre (LL&W)  
Heart Centre (H&HP)  
Meanwood Community Centre (W)  
St Paul's Church & Opal Alternately (W)

### **Delegated Decisions (DDN)**

18. Since the last Inner North West Consultative Community Committee consultative meeting on 5<sup>th</sup> January 2022 There have been no decisions made by DDN.

### Monitoring Information

19. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

20. Monitoring information will be provided for the next committee meeting.

### Youth Activities Fund Position 2021/22

21. The total available for spend in Inner North West Community Committee in 2020/21 including carry forward from previous year, was **£28,091.07**

22. The Community Committee is asked to note that so far, a total of **£28,480** has been allocated to projects, as listed in **Table 2**.

23. The Community Committee is asked to note that there is a balance of £139.02 in the Youth Activity Fund. A full breakdown of the projects is available on request.

**Table 2: Youth Activities Fund 2021/22**

Income	£
Carried forward from previous year 2020/21	£7,274.77
New YAF budget allocation for 2021/22	£24,790
Schemes approved in previous year to be delivered this year 2020/21	£3,973.70
<b>Total available budget for this year 2021/22</b>	<b>£28,091.07</b>

Projects 2021	Amount Approved
Art Camp Eggstravaganza	£1,470.00
The Welcome Inn Youth Group	£8,855.00
Hyde Park Active	£4,000.00
Leeds Hyde Park Football Season 2021/2022	£4,000.00
Weetwood Youth Project	£1,435.00
INW Holiday Project	£2,020.00

Jungle Kids	£3,500
Super Summer Art Camp	£3,200
Total spend against projects	£28,480
<b>Balance remaining</b>	<b>£139.02</b>

### **New Applications for YAF Funding:**

#### **Art Camp April 2022-March 2023 Funding Required: £ 10,890**

This project will encompass 6 Art Camps, Easter 2022, Spring Bank Holiday, Summer Holidays, October Half Term, Christmas, February Half Term 2023.

Each Camp held at Shire Oak Primary School will offer 10 places for the most disadvantaged children who would benefit most by attendance, to be decided by the Head Teacher in conjunction with the Head of Inclusivity.

All camps will offer a mixture of indoor and outdoor activities at which the children can learn a variety of new skills delivered by qualified staff.

#### **Weetwood Youth Project- Funding Required : £4,060**

This project will provide youth activities for 11-17 year olds 2 evenings per week Mondays and Wednesdays 6:30-8:30pm 46 weeks from April 2022 at the Welcome In in Tinshill.

The provision will be delivered solely by Leeds City Council Youth Services following changes to funding and the TUPE of staff from the Cardigan Centre. The funding will cover room hire for 46 weeks and £300 towards the purchase of resources.

### **Small Grants Budget & Skips 2021/22**

24. At the last Community Committee on 3 March 2021 ward members approved a budget of **£3,000**. There is currently a remaining balance of **£965.43** detailed in **Table 3**.

**Table 3: Small Grants & Skips 2021/22**

<b>Project</b>	<b>Organisation/Dept</b>	<b>Ward (s)</b>	<b>Amount Approved</b>
Prince Philip Centre Friday PHAB Club	Prince Philip Centre PHAB Club	Headingley & Hyde Park Little London & Woodhouse Weetwood	£422.79
Irish Arts & Cultural activities in Headingley & Hyde Park 2021-22	Leeds Irish Arts Foundation	Headingley & Hyde Park	£500.00
Art Camp (June Half term)	Art Camp UK	Headingley & Hyde Park, Little London & Woodhouse	£560.00
Jungle Kids ( June Half term)	Jungle Kids Ltd	Weetwood	£375.00
Skip	Hollin Lane Allotments	Weetwood	£176.78
Summer Project	Jungle Kids	Weetwood	£500

Summer Project	Youth Movement Against Violence	Weetwood	£500
Carbon Free Street Fair	Zero Carbon Headingley	Headingley & Hyde Park	£500
Dance Project at Cardigan Centre	Commissioned Project	Headingley & Hyde Park , Little London & Woodhouse	£749
Skip	Ash Road Allotments	Headingley & Hyde Pak	£209.41
Skip	Hollin Lane Allotments	Weetwood	£176.78
<b>Totals</b>			<b>£4,669.76</b>
<b>Small Grant &amp; Skips Balance</b>			<b>-£0.00</b>

## Capital Budget 2021/22

25. The Inner North West has a capital budget of **£21,142.47** available to spend, as a result of capital injections. Members are asked to note the capital allocation in **Table 4**.

**TABLE 4: Capital 2021/22**

	£
<b>Capital Injection May 2021</b>	<b>£10,700</b>
Starting total	<b>£25,998.32</b>
Capital Injection October 2021	<b>£2,900</b>
Your Pantry at Meanwood Community Centre	£4,855.85
All Hallow Church	£7,000
Raynel Garth Lighting Project	£3,887.04
<b>Balance remaining</b>	<b>£13,155.43</b>

## New Application for Capital Funding

### **Lovell Park View Fencing- Lovell Park Residents Association: Funding Required £1,700 (HAP funding £1,000 already agreed)**

The grant would be used alongside the agreed HAP funding to provide fencing at the back of houses and thus restrict access to the estate. The area currently opens onto a grass verge which is not secure and attracts ASB and crime.

## Community Infrastructure Levy (CIL) Budget 2020/21

26. The Community Committee is asked to note that as of June 2021 there is **£123,255.70** total available to the committee. There is currently a remaining balance of **£85,867.78** detailed in **Table 5**.

**TABLE 5: CIL 2021/22**

	£
<b>Budget as of May 21</b>	£123,255.70
St Mark's Woodhouse Ecological Survey	£1,387.92
All Hallows Church	£36,000
<b>Balance remaining</b>	<b>£85,867.78</b>

### **New Application for CiL Funding**

#### **Thornvilles Graffiti Project – Funding required £13,428**

This is a commissioned project working with Alison Gilliland and Carolyn Moss. The project makes up the first stage of the wider Hyde Park Graffiti Project which aims to improve the public realm in the area and increase community involvement to maintain the walls and clean any graffiti which appears. The first stage concerns the removal of graffiti from gable ends facing onto Hyde Park Road, the application of anti-graffiti coating and the commission of murals by a local artist.

### **Corporate Considerations**

#### **Consultation and Engagement**

27. The Community Committee has previously been consulted on the projects detailed within the report.

#### **Equality and Diversity/Cohesion and Integration**

28. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

29. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

#### **Resources and Value for Money**

30. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

31. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

32. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

33. The Finance Report provides up to date information on the Community Committee's budget position.

## **Recommendations**

34. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Review of the minimum conditions (paragraph 13)
- c. Monitoring information of its funded projects (paragraph 27)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of Community Infrastructure Levy (Table 5)

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**Report of:** Head of Locality Partnerships

**Report to:** Inner North West Community Committee  
(Headingley & Hyde Park, Little London & Woodhouse and Weetwood)

**Report author:** Marcia Cunningham      **Tel:** 07545604317

**Date:** 30<sup>th</sup> March 2022      **For information**

## **Inner North West Community Committee Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Updates by theme**

#### **Children and Families: Champion Cllr Pryor**

3. The Children & Families Sub- Group met in February to finalise the approach and timescale for the planned youth engagement workshops. The workshops will start in May following the local election and continue into June and July. All interested Schools have been contacted in addition to youth organisations in order to engage with as many young people from across the Inner North West as possible.

#### **Environmental: Champion Cllr Garthwaite**

#### **Graffiti Project Thornvilles**

An application for CiL has been made to support this project. The consultation stage with landlords and owner occupiers has begun with letters going out in order to gain agreement for the works and support for the ongoing maintenance.

## **Student Changeover**

An initial meeting has taken place in February with the Universities to agree both the budget and the approach to student changeover for this year. A meeting has also taken place with 3 members of Leeds Property Association in order to discuss changeover issues and gain support for the project either financial or physical or both. A further meeting will take place at the end of March with the Universities to finalise and agree the approach in advance of any service or resident meetings to plan the operational arrangements.

## **Health and Well-Being: Champion Cllr Walshaw**

### **March 2022**

#### **Covid-19 Update**

As the country and Leeds slowly ease out of the Covid -19 pandemic much of Public Health work continues to provide the Evergreen Offer where any one can receive a free Covid-19 vaccine. Areas such as Little London, Woodhouse still contain some high numbers of unvaccinated local residents. With this in mind we have three dates planned for a pop-up vaccination clinic in the car park of Little London Community Centre, Oatland Lane, Woodhouse Lane, LS7 1HF. The offer is free, no appointment required and for 16+ years of age, offering 1<sup>st</sup>, 2<sup>nd</sup> & Booster vaccinations. The vaccine is Pfizer and there will be a nurse on hand to answer any questions.

- **Tuesday 15th March 2022**
- **Thursday 17th March 2022**
- **Friday 18th March 2022**
- **8.30am to 11.30am**

The pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector Organisations, Volunteers and Elected Members encouraging those who have not done so to take up the offer of a free Covid-19 vaccination.

#### **Better Together -LCC Commissioned Outreach Service**

As Leeds slowly moves out of the pandemic the council commissioned outreach service run by BARCA a local trusted charity in the West has been running a very successful walking group called **HAPPY FEET**. This extremely well received walking group allows local residents from different cultures to meet and form vital friendship groups as well as enjoying the benefits of gentle walking. The group has at times become oversubscribed but is now opened to join again. There have been many splinter groups from this one allowing local people to practice English if it is not their first language. Below is a compliment from one of the attendees.

*"This group Happy Feet has literally and metaphorically been a breath of fresh air - Holly has a real knack of making everyone feel welcome - I look forward to our Tuesday walks - I have been through a lot with illness and more recently a bad car accident. The walking group has been a lifeline for my mental health and wellbeing, so much so I walk with friends later in week as well. I truly cannot give Holly enough praise - a lovely person who takes her role seriously - and more laterally encouraging others to be trainers. An important thing to mention is that when Holly was on holiday a small group of us still met up and did one of the walks and we all say Holly helped us with that confidence to keep walking!" – LC 2022*

For more information please contact: [Holly.patonmorris@barca-leeds.org](mailto:Holly.patonmorris@barca-leeds.org)

**Cleaner Neighbourhoods Team Headingley & Hyde Park + Little London & Woodhouse Wards**

<b>Top 10 Service Requests</b>	<b>Headingley &amp; Hyde Park</b>	<b>Little London &amp; Woodhouse</b>	<b>Grand Total</b>
Flytipping(enforcement)	10	9	19
Waste in Garden	14	3	17
Abandoned Vehicle	7	2	9
Obstruction	9	2	11
Housing Defect	5	4	9
Bins on Street	306	2	308
Fly tip removal	77	39	116
Sweep Footpath	8	1	9
Graffiti	24	20	44
Litter Complaint	7	14	21
Scheduled Bulky Collection	19	12	31
<b>Grand Total</b>	<b>486</b>	<b>108</b>	<b>594</b>

**PSPO Update**

To Date the following have been issued for bins on streets:

226 first warnings

125 Final Warning

52 properties breached the final warning which led to 287 Fixed Penalty Notices (FPN) being issued. Due to some extenuating circumstances, we have cancelled some and moved back to the final warning stage, but I feel the issuing of the FPNs is having the required effect in raising compliance in the area. If compliance continues to progress at the current pace, we should be in a position to rollout PSPO enforcement in another targeted area very soon. The main issue faced in the Headingleys & Estcourts is missed refuse collections and the current parking situation in the area is a massive attributing factor to this.

**Enforcement & Education**

Staffing changes are still impacting on the performance of the team. The current enforcement team continue to prioritise matters of public health and have built up good relationships with members of the community to resolve issues efficiently. The street wardens are also providing education in areas where we are seeing unofficial waste collection points to educate residents on the proper procedure to have waste collected.

**Street Cleansing**

The way the cleansing team work has recently been reviewed and restructured in the area in order to ensure streets stay cleaner for longer. The main change was programming the team to visit areas the day after the scheduled bin collection to carry out their responsibilities. This format is used successfully across other challenging areas in the city and gives added structure to the team and ensures all areas of the ward receive weekly attention.

The team is currently in the process of acquiring tools to tackle locked bin areas full of waste and we have also completed our project of emptying over 50 problem bin yards across the wards which was publicly shared across our Clean Leeds Twitter and was well received.

Team Leader [connor.webb@leeds.gov.uk](mailto:connor.webb@leeds.gov.uk) or 07891 273498

## **Housing Leeds**

### **Income Performance**

We are currently in the process of auditing all rent accounts as this forms part of our arrears recovery action plan. We are checking every account in arrears, every week to ensure payments are being made, all necessary support can be provided to ensure that all residents are maximizing their income and where necessary recovery procedures are escalated.

The Little London & Weetwood Area staff are working hard in assisting residents with any welfare benefits claims and carrying out financial assessments where required.

### **Digital inclusion activity**

All new tenants have automatically been registered to use the self-service portal.

### **Annual Home contacts**

The Annual Tenancy Check-In Programme was launched from Tuesday 1<sup>st</sup> June 2021 to reflect the different ways in which the tenant contact will take place rather than all Check-Ins being completed in the tenant's home face to face. It will be completed either face to face, over the telephone or online, depending on their circumstances

### **Online group**

Letters/emails will be sent to a pilot group of 1000 customers who had been chosen to have an online check in. This will give the residents identified the opportunity to complete the Annual Tenancy Check In online and feed back to Housing Management.

This is a new approach and will be reviewed after the pilot group has taken place. We will be able to review how the online check-ins was rolled out across the year. The information from the pilot group of online check-ins will be forwarded to area teams for processing and complete any follow up work. We will review the returns from the first 1000 pilot group to gauge uptake and to see if we need to make any changes to the check in and process.

Housing Leeds have completed this process and we have contacted all residents who requested further contact.

### **Telephone Group**

The information on customers who had been identified as needing a telephone check-in has been developed and all area offices have a list of all residents to contact and complete the Annual Tenancy Check In via telephone.

## **Visit Group**

We recognise that there are a small group of tenants (under 3% of tenants citywide) where the tenant has a particular vulnerability, e.g., hoarding, poor internal property condition, previous safeguarding concern, where it is important that we review their situation to monitor health and safety risks to the tenant and others living nearby.

For these tenants the area offices have been tasked to look into these as a priority and to be making contact and undertaking Annual Tenancy Check-Ins as a face-to-face visit.

## **Escalations**

If a tenant has been identified for an online or telephone check-in based on the information, we hold but we believe that a visit is required, there is an opportunity to change the contact group.

A check list has been developed to help staff identify issues that may warrant escalating to a different type of check-in when making contact and completing the Online/telephone check ins'

## **Other Weetwood & Little London Area Updates**

### **Estate Walkabouts:**

All this year's walkabouts have been arranged and dates confirmed within the Little London, Weetwood, Woodhouse, Headingly & Hyde Park area.

We have advised the Housing Officers to book them in their diaries and invite the local ward members and tenant representatives to attend in line with our Covid 19 risk assessments.

We have completed all the walkabouts in Quarter 1, 2 and 3 walkabouts. Quarter 4 walkabouts are taking place and will continue to do so as long as weather permits.

Housing Officers have provided feedback / outcome of the estate inspection and all actions have been completed or are ongoing. The Housing Officers have confirmed that this feedback is provided to the Team Leader, Ward Member and all residents who attended the estate inspection.

We are currently in quarter 4 of this year and unlike previous quarters, we are finding that issues are taking longer to resolve due to the colder weather. Improvements are however still being made on the estate. Referrals to be made accordingly for the various areas of concern within Little London and Weetwood Area.

Key themes having been waste in gardens, overgrown hedges and leaves in some communal walkways.

We have also tasked the Housing Officers to look for environmental improvement projects within the Little London, Woodhouse, Headingly, Hyde Park & Weetwood area. This will be identified during the estate walkabouts as we are keen to submit HAP bids and utilise our Local Initiative Budget

### **Block inspection or High-Rise feedback:**

We carry out weekly block sweeps on all high-rise blocks. These inspections help us to look for things that will improve the block such as ordering repairs, removing items that have been left in communal areas or identifying improvements that could be made.

Should you wish to get involved or are interested in becoming a block champion, you can help in coming along and pointing out areas of concern or sharing your ideas on how we can improve your block. If you are interested, please contact us by via email on [housinginvolvement@leeds.gov.uk](mailto:housinginvolvement@leeds.gov.uk) . Alternatively, you can talk to your local housing officer.

### **Fire Safety**

We receive daily stage 1 fires safety reports from our cleaning contractors. We action the recommendations in the report and log this on our computer system in line with our Fire Safety procedure

We also carry out monthly stage 2 fire safety checks and report all the findings and raise the necessary repairs as required.

Low rise blocks inspections are also being carried out now on a quarterly basis in line with the fire safety Checks.

### **Anti-Social Behaviour**

Since the restriction have been lifted, we have seen a reduction in the complaints related to noise nuisance caused by living in proximity with neighbours which is positive, but it remains our most common theme for ASB cases across Inner North West.

Housing Leeds, LASBT and WYP are working together, and we encourage residents to follow the protocol and report all breaches either online or through the telephone.

We are continuing to work with partners through telephone and emails and we regularly update each other where required.

### **Useful Information**

Staff have returned to the office but are also working to a hybrid model of some time working from home. We continue to work to government guidelines on this.

The Neighbourhood Service Officer is looking for bright, upcoming residents who wish to take part or are interested in being on the Inner North West Housing Advisory Panel. If anyone is interested please contact the Neighbourhood Service Officer at email address: [amena.khaliq@leeds.gov.uk](mailto:amena.khaliq@leeds.gov.uk) or [housinginvolvement@leeds.gov.uk](mailto:housinginvolvement@leeds.gov.uk)

### **Good News Stories**

#### **Little London**

Through partnership working with our Neighbourhood Service Officer, the following environmental improvement projects have been agreed in principle

- Blenheim View – x2 Planters have been agreed to be installed and this will be maintained by the Residents Association. This is subject to LEDA comments.

- Charing Cross in Woodhouse - Caring Together have successfully received Housing Advisor Panel Funding to purchase new / additional table & chairs for residents who visit the centre. The centre is used for arts and crafts, bereavement services and promotes social inclusion for elderly residents.
- Lovell Park View – it has been agreed that street lighting section will install and new lamp post on the street which will provide additional lighting. This will be maintained by Leeds City Council Street Lighting Section.
- We have agreed to install a fence in the Lovell Park View Area near the embankment at the rear of the street. This project came to light due to the reports of Anti-Social Behaviour from local residents and it was agreed that a fence will be installed as a deterrent and will hopefully provide some respite for residents. This is subject to LEDA comments and funding from Community committee to be heard 30<sup>th</sup> March 2022.
- We successfully completed an action day where partners got together with Blenheim View Residents Association and completed an estate clean up. This was a successful day and had positive outcomes.
- We are currently piloting a Digital Inclusion Sessions at Woodhouse Community Centre on Thursday afternoons. The sessions are free and inclusive to all residents and all are welcome.

### **Weetwood:**

Through partnership working with our Neighbourhood Service Officer, the following environmental improvement projects have been approved or agreed in principle

- A lighting column is being installed on Raynel Garth to the rear of the shops and garage area. The area is extremely dark and badly lit. It is hoped that this will make a real difference in preventing anti-social behaviour in this area.
- Iveson Road is to benefit from replacement benches to replace ones that have reached the end of their life. This will benefit the community who can take a break and relax in this area.

Funding is being secured to help the Ireland Wood residents association celebrate the Queens jubilee later this year by organising planting with the local school

The residents of Iveson Grove will benefit from gardening equipment to maintain and improve the communal areas

### **Housing Advisory Panel**

Recently had a Hybrid HAP meeting with 4 bids, all bids were successful, 2 of the bids were brought forward by resident groups wanting to improve their local environment. 2 members of a local TARA attended the recent meeting to see how HAP works.

I completed a litter pick with a residents group, this is something they will keep doing on a monthly basis, They are hoping to host a Jubilee party in the summer.

I worked with Lisa from Caring Together to put a bid together, this was successful and will provide their residents additional seating and tables.

This year the Little London Family Fun Day will be able to go ahead in July for the first time in 2 years. This will provide a great opportunity for tenants and residents to come together and mark the start of new community groups and activities in the area.

#### 4. Update on projects funded by the Inner North West HAP

The Inner North West has a new Tenant Engagement Officer, Amena Khaliq. In terms of HAP Bids, there is a current one for a lighting column in the Weetwood area and a few potential HAPs for a bin store and a potential garage site.

### Employment and Skills – Champion Cllr Kayleigh Brooks

#### Universal Credit

The number of people who are claiming Universal Credit due to unemployment as of November 2021 in the Inner North West Community Committee area is 3,075. This is an increase of 71% since March 2020, which is reflective across all wards due to the impact of Covid-19. There is a small decrease of 39 on the previous month.

The Coronavirus Job Retention Scheme (furlough) ceased at the end of September 2021, and there was an expectation that a number of people would have been made redundant which would have subsequently increased claimants to Universal Credit, which has not come to fruition in the latest release.

The table below shows the number of people claiming Universal Credit in the Inner North West Community Committee area:

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		Oct 2021		Nov 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,631	4.5%	42,226	8.1%	41,609	8.0%
<b>Inner North West</b>	<b>1,802</b>	<b>2.4%</b>	<b>3,114</b>	<b>4.0%</b>	<b>3,075</b>	<b>4.0%</b>
Headingley & Hyde Park	549	1.9%	1,012	3.4%	990	3.4%
Little London & Woodhouse	862	2.7%	1,395	4.1%	1,371	4.1%
Weetwood	391	2.7%	707	4.9%	714	4.9%

*\*Number is the number of people claiming Universal Credit that are not in employment*

*\*\*Rate shows the number of claimants not in employment as a percentage of the working age population*

#### Employment and Skills Services

The table below shows the number of people being supported from the Inner North West Community Committee area.



	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Dec)	2020/21 (Apr – Dec)	2021/22 (Apr – Dec)	2020/21 (Apr – Dec)	2021/22 (Apr – Dec)	2020/21 (Apr – Dec)
<b>Inner North West</b>	<b>1,043</b>	<b>1,051</b>	<b>264</b>	<b>212</b>	<b>284</b>	<b>621</b>
Headingley & Hyde Park	312	291	79	69	92	171
Little London & Woodhouse	558	576	136	118	135	328
Weetwood	173	184	49	25	57	122

Employment and Skills reinstated face to face support, activities, and delivery from September 2021 with a continuation of a virtual or remote offer along with email and telephone support in line with Covid-19 restrictions.

During April – December 2021 9,387 people accessed the Service, 1,043 of whom were from the Inner North West, a decrease of 1% when compared to the same period last year.

The service has supported 2,563 people into work, during April – December 2021, 264 of whom were residents from the Inner North West, an increase of 25% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

Between April – December 2021 the service has supported 2,397 people to improve their skills. From the Inner North West, 284 residents have completed a skills course, a reduction of 54% when compared to the same period last year.

Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all Leeds residents. A large team of Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market.

The Employment Hub Advisors are co-located within 7 Jobcentres across the City. All Jobshops are now fully open, 5 days a week for face to face appointments which include Armley and City Centre Community Hubs. There is also a pop up Jobshop Tuesdays at Headingley Community Hub, 10:00 – 5:00.

Employment and Skills Service has been successful in securing additional funding from DWP to support disadvantaged young people (15-24) in Leeds. The programme will support 1,600 young people up to the end of December 2023, who are NEET or risk of becoming NEET; and from WYCA that focuses on resident that are ineligible for ESIF programmes and will prioritise on supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Both programmes are in addition to a number of programmes that have been enhanced and expanded to respond to the challenges of Covid-19 and the changing labour market.

The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in response to Covid-19 through an online platform in collaboration with subcontracted partners. Courses were delivered through a range of models to include online face to face and through distance learning, opening new opportunities for adults to learn and develop their confidence. For the 2021/22 Academic Year, 135 courses are also planned for online delivery, city-wide. In the Inner North West,

121 courses, including Arts and Crafts, ESOL, English and Preparation for Work, are planned at 9 different venues.

Leeds Adult Learning Summer 2021 saw a range of activity across the city to raise the profile of learning and engage Leeds. Activity included a community engagement / marketing campaign, a summer programme of taster courses and a partnership approach with family learning supporting the delivery of the Council's Healthy Holiday programme.

Following a successful funding bid to the Leeds Community Foundation, a bespoke Developing You programme, Learning Disabilities Pre-Employability Project is being developed. A collaboration between Employment and Skills, Pyramid of Arts, People Matters and United Response will deliver a 12 week pre-employability programme which will include work readiness and health and wellbeing modules. The first cohort is expected to start in April 2022.

Over 202 new businesses were supported to recruit new staff, provide support for staff facing redundancy and developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

#### Hospitality Sector:

- A Restaurant Ready programme, a 5 day course, aimed to upskill individuals to successfully enter the hospitality sector through providing practical experience within Leeds City College's café and restaurant facilities. The programme provides an opportunity for participants to be signposted to work trials and interviews with employers.
- A Christmas recruitment fair took place on Wednesday 22<sup>nd</sup> September 2021 held at the Engine Room at Leeds Bid, 265 people attended.
- The service is continuing to work with HMP Wealstun and the Leeds Hotels and Venues Association around the recruitment of ex-offenders into the hospitality sector.
- Held McDonalds Breakfast Events at the Briggate store to support the recruitment of 30 vacancies, further events are planned in 2022.

#### Health & Social Care Sector:

- Working in partnership with the Leeds Health and Care Careers Narrowing Inequalities programme which aims to engage with, recruit and develop a diverse workforce from disadvantaged or under-represented communities in Leeds. This is to improve access to long-term career opportunities, work experience, volunteering, education, and training.

Leeds Health and Care Careers is working alongside the [Healthier Working Futures](#) project, a new partnership of health, care and third sector partners who have received funding from the UK Government through the UK Community Renewal Fund. The project aims to engage over 600 unemployed / economically inactive young adults (aged 16-25) supporting them onto a health and care career path via innovative engagement programmes delivered by a team of third sector organisations

- Jobsfairs were held in October and November 2021 at the Leeds Kirkgate Market with 45 Employers / Training Providers, 790 people attended.

The Leeds Apprenticeship Recruitment Fair 2022 (LARF22) kicked off National Apprenticeship Week in Leeds on Monday 7<sup>th</sup> February at Leeds First Direct Arena, connecting Leeds young people with real live Apprenticeship vacancies, information and guidance. The event was particularly crucial this year given the uncertainties that the impact of Covid-19 has created for young people. LARF22 was completely sold out with 6,200

tickets booked in advance and around 5,000 people attending on the day. 88 employers and training providers exhibited, representing sectors from Agriculture, Care Services, Creative and Design, Digital, Legal, Finance and Accounting and much more.

The new Apprenticeships in Leeds website was launched for National Apprenticeship Week and can be accessed at [www.apprenticeshipsinleeds.co.uk](http://www.apprenticeshipsinleeds.co.uk). The site features around 100 organisations offering Apprenticeships in Leeds, split by occupational sector.

Following a number of requests from schools the service is currently working with colleagues in Children and Families Service and with careers practitioners to develop and deliver a career progressions event for young people with Special Educational Needs and Disabilities (SEND). The event which will be the first for the city will be held at Leeds First Direct Arena on Thursday 23<sup>rd</sup> June 2022 and will be open to all young people who have additional needs, and teaching staff, parents and carers will be encouraged to attend. There will be information about opportunities post 16 including training, jobs, apprenticeships, traineeships, and volunteering opportunities.

## Project updates:

### Money Buddies

Centre	Sessions	Number Clients Helped YTD	Financial Gains
Opal Community Centre	29	51	142606
St Pauls Church	25	17	57316
Meanwood Community Hub	40	38	57085
Little London Community* Centre	10	15	23361
Woodsley Road*	15	11	47475
Woodhouse Medical Centre*	6	6	5413
Heart café	47	12	10406
<b>Total</b>	<b>172 (107% YTD)</b>	<b>150</b>	<b>£343,662</b>

<b>Average Financial Gain per client -INW</b>	<b>£2291</b>
<b>Average Financial Gain per session -INW</b>	<b>£1998</b>

### Social Media

- The Inner North West Community Committee Facebook Page now has 860 followers. The post with the highest reach was posted on February 25<sup>th</sup>, Leeds City Council Recruitment for Seasonal Gardeners which reached 122 people.

### Corporate Considerations

### Consultation and Engagement

6. The Community Committee has, where applicable, been consulted on information

### **Equality and Diversity/Cohesion and Integration**

7. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

8. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

9. 76Vision for Leeds 2011 – 30

10. Best City Plan

11. Health and Wellbeing City Priorities Plan

12. Children and Young People's Plan

13. Safer and Stronger Communities Plan

14. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

15. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

16. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

65. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

17. The report provides up to date information on key areas of work for the Community Committee.



**Report of:** Head of Locality Partnerships

**Report to:** Inner North West Community Committee  
(Headingley & Hyde Park, Little London & Woodhouse & Weetwood)

**Report author:** Marcia Cunningham      Locality Officer

**Date:** 30<sup>th</sup> March 2022      To note

## Inner North West Community Committee – Queens Platinum Jubilee

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### 1. Purpose of the Report

To provide the Inner North West Community Committee with an update on the Queens Platinum Jubilee.

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### 2. Queens Platinum Jubilee

In 2022 Her Majesty the Queen will become the first British Monarch to celebrate a Platinum Jubilee after 70 years of service. As such there will be many events and activities celebrating the jubilee across the United Kingdom, Commonwealth and beyond, in the months leading up to the extended bank holiday weekend from Thursday 2nd June to Sunday 5th June 2022. This report pulls together some helpful information about these celebrations, especially the ones that it is hoped will bring communities together, in particular:

- The Big Lunch: <https://www.thebiglunch.com/getyourpack>
- The Queen's Green Canopy: <https://queensgreencanopy.org/>
- The Queen's Platinum Jubilee Beacons: [Services 4 — The Queen's Platinum Jubilee Beacons 2022 \(queensjubileebeacons.com\)](https://services4.uk/the-queens-platinum-jubilee-beacons.com)

Externally, more than £22 million of National Lottery funding is being made available to help communities across the country celebrate the Platinum Jubilee:

- The National Lottery Community Fund's [Platinum Jubilee Fund](#) will provide grants of up to £50,000 to 70 impactful community projects across the UK. In addition, grants of up to £10,000 from The National Lottery [Awards For All programme](#) will be available for community-led events throughout 2022.
- Arts Council England's [Let's Create Jubilee Fund](#) will support voluntary and community organisations in England to develop creative and cultural activities as part of Platinum Jubilee celebrations with grants of up to £10,000.
- The Arts Council has also announced [£175,000 to help libraries celebrate](#). The funding will be distributed by [Libraries Connected](#), and will provide £1,000 for each library service
- Throughout the year community organisations will also be able to apply for grants from the Arts Council's [National Lottery Project Grants programme](#), which has been refreshed with new guidance to better support a broader range of ambitious cultural projects.
- The National Lottery Heritage Fund will support communities to take action to help natural green spaces flourish as a legacy of the Queens Platinum Jubilee. Additional funding will create [70 paid placements for young people from under-served and disadvantaged backgrounds](#).
- [Sport England's](#) Queen's Platinum Jubilee Activity Fund, which will open at the beginning of 2022, will focus on the role of sport and physical activity in tackling inequalities and building stronger communities.

The Communities Team are working with local ward members in the promotion of these celebrations and the funding opportunities that are available and offering support where Community Committees are seeking to allocate some wellbeing funds. They are also currently reaching out to partners and local voluntary and community groups through their local networks, partnerships and social media pages to promote these opportunities and support organisations in the planning and development of local activities.

We're aware that Community Committees will play a key role in this promotion, as well as supporting local communities where there are plans to be made for the Queens Platinum Jubilee.

### **3. The Big Jubilee Lunch**

The Big Jubilee Lunch has been chosen as the official community celebration for The Queen's Platinum Jubilee weekend. The Big Lunch is a chance to celebrate community connections and get to know one another a little better. The Big Lunch are working on free Big Lunch packs to help everyone celebrate the Queen's Platinum Jubilee with your community and neighbouring residents. For more information and your free pack visit [The Big Lunch | Eden Project Communities](#) website.



#### 4. Organising your own Street Party

The government has published guidance including tips, advice and support on organising a street party and you can view the [government guidance on organising a street party](#) here. Leeds City Council will be supporting the scheme and will administer the process, which will allow neighbours to formally close their street to through traffic to facilitate a Queens Jubilee Street Party Event. Information from Leeds City Council is available on the following link: [Play Streets \(leeds.gov.uk\)](#)

The government has also launched its new Platinum Jubilee website, including an interactive map which will display all the events and activities that will be taking place right across the UK. The map is open for anyone to add their events and everyone is encouraged to upload any events and activities they may be planning to mark the Jubilee. To upload your event go to: [The Queen's Platinum Jubilee 2022](#).

We are also very keen to learn about all the various street parties and other celebratory events happening in Leeds to celebrate the Queen's Platinum Jubilee. If you are planning an event then please let us now by emailing [TROTEAM@leeds.gov.uk](mailto:TROTEAM@leeds.gov.uk).

Before proceeding with any street party it's important that you review the information below that will explain what is permitted for a street party. Street parties are community events held in residential streets and are considered to be open solely to residents and surrounding neighbours.

The list below highlights the activities permitted for a street party.

- For residents and surrounding neighbours.
- Publicity only for residents.
- In a house or garden, local green space, or a quiet residential road.
- Providing your own food.
- No sale of alcohol.
- No live music.
- No entrance fee.
- Selling tickets for a raffle for a charity or good cause on the day and your prizes are less than £500.

#### 5. Do I need a Road Closure Notification?

If you are holding your party on private land or off the road you will not need a Road Closure Notice. If you are holding your party in the street you will need to seek permission to close the road for your event. If your event requires a possible road closure, please ensure you notify Leeds City Council at: [TROTEAM@leeds.gov.uk](mailto:TROTEAM@leeds.gov.uk) no

later than **15<sup>th</sup> April 2022** for the application to be administered and for Legal Orders to be processed in time.

The most suitable roads are quiet residential streets or cul-de-sacs where an easy alternative route for through traffic can be provided. It must be borne in mind that Leeds City Council reserves the right to decline applications based on highway safety concerns.

Please be aware that parents and adults are responsible for the safety and supervision of children playing out on the street during the street party. It should also be noted that all affected properties within the street party closure will need to support the event.

## **6. Do I need insurance?**

Ordinarily simple street parties do not require insurance. However, this does not mean that people organising an event cannot be held legally responsible for property damage or injury at your street party and as a consequence it is still worth considering cover and liability insurance should be obtained.



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## **7. The Inner North West Community Committee is asked to:**

- Note the contents of report and offer any feedback or questions.





## Report of the City Solicitor

Report to: Inner North West Community Committee (Headingley & Hyde Park, Little London & Woodhouse, Weetwood)

Report author: Gerard Watson, Principal Governance Officer, 0113 37 88664

Date: 30 March 2022]

For decision

## Dates, Times and Venues of Community Committee Meetings 2022/2023

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### Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2022/2023 municipal year.

### Main issues

### Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.

5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2022/23 is as follows:
  - Wednesday, 6 July 2022 at 6.00 p.m.
  - Wednesday, 28 September 2022 at 6.00 p.m.
  - Wednesday, 14 December 2022 at 6.00 p.m.
  - Wednesday, 29 March 2023 at 6.00 p.m.

## **Meeting Days, Times and Venues**

8. Currently, the Committee meets on a Wednesday at 6.00 p.m. - and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

## **Options**

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).
- 11.

## **Corporate considerations**

### **10a. Consultation and engagement**

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

### **10b. Equality and diversity / cohesion and integration**

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. **Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

**Conclusion**

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2022/23.

**Recommendations**

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2022/23 municipal year (as detailed at paragraph 7).

**Background information**

- Not applicable

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